



1 Name of Club

The club will be called "Wisbech Inline Speed Skating Club", and may also be known as "WISS". "Wisbech Inline Speed Skating Club" will be affiliated to the "Federation Of Inline Speed Skating (FISS).

2 Aims and Objectives

The aims and objectives of the club will be:

- To offer coaching and competitive opportunities in inline speed skating
- To promote the club within the local community and inline speed skating
- To ensure a duty of care to all members of the club
- To provide all its services in a way that is fair to everyone

3 Membership

- (a) Membership of the club is open to anyone interested in promoting, coaching, volunteering or participating in inline speed skating, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs.
- (b) The membership shall consist of the following 2 categories:
 - Full member
 - Junior member*(* a junior member is a member under the age of 18 as at the date of renewal of membership.)
- (c) All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of practice that the club has adopted. This also includes the policies and rules of inline speed skating.
- (d) Members in each category will pay membership fees, as determined at the Annual General Meeting.
- (e) Individuals shall be eligible to vote at general meetings or be eligible for selection of any Club team unless the applicable subscription has been paid by the due date and/or membership has been agreed by the Club committee.
- (f) Members will be permitted to be associated with any other inline speed skating clubs during period of membership. Membership entitles to compete for TEAM GB where applicable too.
- (g) Any member wishing to leave the club mid-year must provide written notice to the Chairman / Club Secretary of their intention to do so. Any annual subscription fees paid are non-refundable.

4 Sports Equity

- (a) This Club is committed to ensuring that equity is incorporated across all aspects of the sport. In doing so it acknowledges and adopts the following Sport England definition of sports equity:
“Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.”
- (b) The Club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.
- (c) The Club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.
- (d) All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- (e) The Club will deal with any incidence of discriminatory behaviour seriously, according to club disciplinary procedures.

5 Committee

- (a) The affairs of the Club shall be conducted by a Committee which shall consist of the Chair, Treasurer, Secretary, Social Media Officer and Club Welfare Officer at a minimum, plus a maximum of further 5 members (total of 10) who shall be elected at the Annual General Meeting.
- (b) All committee members must be members or representing family members of the Club.
- (c) The term of office shall be for one year, and members shall be eligible for re-election.
- (d) If the post of any officer or ordinary committee member should fall vacant after such an election, the Executive Committee shall have the power to fill the vacancy until the succeeding Annual General Meeting.
- (e) The Committee will be responsible for adopting new policy, codes of practice and rules that affect the organisation of the club.
- (f) The Committee will have powers to appoint and advisers to the Committee as necessary to fulfil its business.
- (g) The Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Committee will be responsible for taking any action of suspension or discipline following such hearings.
- (h) The committee meetings will be convened by the Secretary of the Club and be held no less than 6 times per year.
- (i) Only the posts listed above will have the right to vote at committee meetings.
- (j) The quorum required for business to be agreed at Management Committee meetings will be five members
- (k) For a decision to be made by the committee, a majority of those committee members present in the meeting is required.

6 Finances

- (a) The club treasurer will be responsible for the finances of the club.
- (b) The financial year of the club will run from 1st August and end on 31st July
- (c) All club monies will be banked in an account held in the name of the club.
- (d) A statement of annual accounts will be presented by the treasurer at the Annual General Meeting.
- (e) Any payments drawn against club funds should hold the signatures of the treasurer plus up to two other officers.
- (f) All members of the Club shall be jointly and severally responsible for the financial liabilities of the Club.
- (g) Annual memberships will be set annually and determined at the Annual General Meeting. Fees will be paid by annual subscription within 14 days of the renewal date. The membership fees renewal date will be the 1st October and for 2020 these fees are as follows: Full £18.50, Junior £11.50
- (h) Weekly Subscription fees will be set annually and determined at the Annual General Meeting. Fees will be paid weekly in advance upon the attendance at the official Saturday training session at Skaters, Walpole Highway. For 2020, this is set to £6

7 Race Registration / Race Kits

- (a) Individuals are responsible for registering club members for all race events.
- (b) The Club Secretary will remind members on these deadlines for these races including a links to the FISS entry page
- (c) For competitions and club events, official team skinsuits should be worn (or alternative clothed endorsed by WISS where not possible or available.
- (d) WISS will aim to subsidise skinsuits and kit if there are funds available to do so. This will be agreed by the committee if any offer of subsidises are available when members order new skinsuits / kit

8 Club Communication (Press / Social Media)

- (a) The Social Media Officer is responsible for maintaining and updating the WISS Website and public WISS Facebook page
- (b) It against club policy for any member of WISS to post derogatory, offensive or judgemental remarks in respect of the club (or its members) on any social media site. Anyone doing so will be subject to our disciplinary procedures
- (c) Prior to submission, photographs and bulletins/announcements must be approved by the Club Secretary and the Social Media Officer.
- (d) Members must direct all media communication, issues or complaint towards the Social Media Officer to be reviewed with the Club Secretary and the committee

9 Annual General Meetings and Extraordinary General Meetings

- (a) General Meetings are the means whereby the members of the Club exercise their democratic rights in conducting the Club's affairs.
- (b) The Club shall hold the Annual General Meeting (AGM) in the month of October to:
 - Approve the minutes of the previous year's AGM.
 - Receive reports from the Chairman
 - Receive a report from the Treasurer and approve the Annual Accounts.
 - Agree the membership fees for the following year.
 - Elect the officers on the committee.
 - Consider any proposed changes to the Constitution.
 - Deal with other relevant business.
- (c) Notice of the AGM will be given by the club secretary with at least 14 days' notice to be given to all members.
- (d) Nominations for officers of the committee will be sent to the secretary or at the AGM
- (e) Proposed changes to the constitution shall be sent to the secretary prior to the AGM, who shall circulate at the AGM.
- (f) All members have the right to vote at the AGM.
- (g) There is no quorum for AGMs, but the chair, treasurer and secretary are mandatory to attend
- (h) The Chairman of the Club shall hold a deliberative as well as a casting vote at general and committee meetings.
- (i) An Extraordinary General Meeting (EGM) shall be called by an application in writing to the Secretary supported by at least 25% of the members of the Club. The committee shall also have the power to call an EGM by decision of a simple majority of the committee members.
- (j) All procedures shall follow those outlined above for AGMs.

10 Amendments to the constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

11 Discipline and appeals

- (a) All concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately in accordance with the club's child protection policy and procedures. The Club Welfare Officer is the lead contact for all members in the event of any child protection concerns.
- (b) All complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary.
- (c) The Committee will meet to hear complaints within their next committee meeting after the complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.
- (d) The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days of the hearing.
- (e) There will be the right of appeal to the Committee following disciplinary action being announced. The committee should consider the appeal within 7 days of the Secretary receiving the appeal.

12 Dissolution

- (a) A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.
- (b) In the event of dissolution, all debts should be cleared with any clubs funds. Any assets of the club that remain following this will become the property of Federation of Inline Speed Skating

13 Declaration

Wisbech Inline Speed Skating Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Name		Position	Chair
Sign		Date	

Name		Position	Secretary
Sign		Date	